



119 Adkisson Way Taft, CA 93268 (661) 765 - 7234

## Board Meeting Agenda

Thursday, September 24, 2020, at 2:00 pm

1. **Call to Order/Pledge of Allegiance**

2. **Public Input**

This is the time for public comment. Members of the public may be heard on any item on the agenda. A person addressing the Board will be limited to five minutes unless the Chairperson grants a longer period of time. Comments by members of the public on an item on the agenda will only be allowed during consideration of the item by the Board. When the item is called, please raise your hand or stand if you desire to address the Board.

Members of the public may also, at this time only, address the Board on any non-agenda items, your comments will be limited to five minutes. You should raise your hand or stand at this time. Although Board Members may ask questions for clarification, the Board will not debate issues with the speaker. Non-emergency items may be rescheduled for a discussion at a later date. Please note, the Board may take action on non-agenda items only in emergency circumstances.

After the comments, the public is allowed to remain and listen or may leave at any time.

**AMERICANS WITH DISABILITIES ACT** (Government Code Section 54943.2) The West Side Health Care District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the West Side Health Care District may request assistance at 119 Adkisson Way Taft, California, or by calling (661) 765-7234. Reasonable effort will be made to accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

3. **Approval of Minutes**

A. **Board Meeting Minutes – Thursday, August 27, 2020**

4. **Discussion/Approval, Recommendation from the Personnel Committee - Annual 403(B) Contribution**

Consideration- Recommendation by the Personnel Committee on August 18, 2020. If approved, all 2019 employee participants would receive a 2% District contribution to their retirement fund. Total District cost of the 2% contribution is \$36,947.55.

5. **Financial Review**

A. **Finance Committee to Review with Board August 2020 Financial Reports; CPA, Kelly Hohenbrink will join the meeting via conference call.**

6. **Annual Review and Approval of Policies and Procedures**

A. **West Side Family Health Care, Emergency Operations Plan**

7. **Administrative Staff Reports and Activities Log**

- A. **District Activities and Operation Log- Attached for informational purposes only. No Action.**
- B. **Authorized Agent Report - Attached for Informational purposes only. No Action**
- C. **Letter to Governor Newsom, AB 890, Nurse Practitioners: Scope of Practice. Attached for informational purposes only. No Action**

8. **Board Member Ethics and Sexual Harassment Training Certificates Required**  
Training Information and Instructions to be distributed at the meeting.
9. **Board Committee Reports**
  - A. **Finance Committee**  
*Eric Cooper or Ginny Miller*
  - B. **Facilities Committee**  
*Eric Cooper or Darren Walrath*
  - C. **Community Outreach**  
*Jan Ashley or Darren Walrath*  
*Breast Cancer Awareness Campaign - October 30, 2020*
  - D. **Personnel Committee**  
*Adele Ward or Jan Ashley*
  - E. **Additional Board Member Input**  
*This Portion of the meeting is reserved for Board Members to present information, announcements, or other items that have come to their attention. A Board member may request that an item is placed on the agenda for consideration at a future meeting or refer an item to the Executive Director for a formal report. The Board will take no formal action at this time.*
10. **Closed Session**  
Adjourn to session closed to the public as legally permitted. Any action taken will be announced in Open Session.
  - a. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case.
  - b. PUBLIC EMPLOYMENT: Title, Executive Director.
11. **Items for Future Agendas**
12. **Open Session**
13. **Adjournment**

**The next Regular Board Meeting is set for Thursday, October 22, 2020, at 2:00 pm**